



TRANSFER CERTIFICATE

Book No. Sl. No. Admission No.

1. Name of Pupil
2. Father's / Guardian's Name
3. Mother's Name
4. Nationality
5. Whether the candidate belongs to Schedule Caste or Schedule Tribe
6. Date of first admission in the School with class
7. Date of Birth (In Christian Era) according to Admission Register (in figures)
(in words)
8. Class in which the pupil last studied (in figures)
(in words)
9. School / Board Annual examination last taken with result
10. Whether qualified for promotion to the higher class if so, to which class
(in fig.) (in words)
11. Subjects Studied : 1. 2. 3. 4.
12. Whether failed, if so once/ twice in the same class
13. Month upto which the (pupil has paid) school dues paid
14. Any fee concession availed of : If so, the nature of such concession
15. Total No. of working days
16. Total No. of working days present
17. Whether NCC Cadet / Boy Scout / Girl Guide (details may be given)
18. Games played or extra curricular activities in which the pupil usually took part (mention achievement level therein)
19. General conduct
20. Date of application for certificate
21. Date of issue of certificate
22. Reasons for leaving the school
23. Any other remarks

Signature of Class Teacher

Checked by

Principal